



WYDNHAM RIDGE HOMEOWNERS ASSOCIATION | CLUBHOUSE RESERVATION AGREEMENT

This agreement made and entered into on _____ by and between Wyndham Ridge Homeowners Assoc.,
(Date)
hereinafter referred to as "association" and _____ hereinafter referred to as "owner/resident."
(Name)

RECITALS:

Whereas owner/resident is a member of the Wyndham Ridge Homeowners Association and resides
at _____ in the association, and whereas, owner/resident desires to reserve the
(Owner Address)
Wyndham Ridge Clubhouse, hereinafter referred to as "WRC," for a private function on: _____
(Day, Date)
for the period beginning at: _____ AM/PM and ending at _____ AM/PM.
(start time) (end time)

Now therefore it is agreed between the parties hereto as follows:

1. Owner/resident shall have the exclusive right to the use of the WRC for the date and time set forth above.
2. Owner/resident agrees that the reservation is for their sole use and will not "sub-let" the WRC to any other person or entity.
3. Owner/resident agrees to assume all legal responsibility for the acts and conduct of any person(s) attending the function for which they are reserving the WRC.
4. Owner/resident shall be responsible for any and all damages which should occur during owner's use of the WRC. Any damages caused by owner/resident or guests of owner/resident will be billed to the owner and shall be paid to the association within 72 hours of the time that owner/resident is billed for all damages by the association.
5. Owner/resident agrees not to remove any furniture or fixtures of property from the WRC.
6. Absolutely NO tape, nails, tacks, glue or staples may be put on any of the walls of the WRC for any reason.
7. Owner/resident shall be responsible for cleaning all debris, paper and cans from the WRC following owner's use of the WRC. All debris should be collected and deposited in trash receptacles on patio at end of reservation.
8. Owner/resident shall vacuum WRC at end of reservation and leave WRC as clean as it was at beginning of reservation. A vacuum is available on site.
9. Owner/resident shall be responsible for returning all furniture to its appropriate location.
10. Owner/resident shall return the temperature to 65 degrees (fall/winter) and 75 degrees (spring/summer) when exciting the WRC. Ceiling fans (inside and out) should be turned off.
11. Owner/resident shall be responsible for maintaining the noise level in and around the WRC area so as not to disturb other owners.
12. Owner/resident shall be responsible for assuring that all of owner/resident's guests are parked properly in designated areas and they are not blocking traffic or other owners' property.
13. Owner/resident shall report any problems, supply needs or other issues to CAM immediately.
14. Owner/resident agrees that they will abide by and follow the items on the "WRC Building Use Checklist."
15. Owner/resident agrees and understands that at the end of their event that they are required to complete and sign the checklist and leave in the drop box in the WRC.

In witness whereof, the parties hereto have caused this agreement to be duly executed by year and date as set forth above.

OWNER/RESIDENT SIGNATURE: _____ **DATE:** _____

PHONE: _____ **E-MAIL:** _____